

TOWN OF ST. GERMAIN
OFFICE OF THE CLERK
P.O. BOX 7
ST. GERMAIN, WISCONSIN 54558
www.townofstgermain.org

MINUTES TOWN BOARD MEETING: January 27, 2022

1. **Call to Order:** Chairman Tom Christensen called the meeting to order at 6:37 pm
2. **Pledge of Allegiance**
3. **Roll Call to Establish a Quorum:** Jim Swenson, Brian Cooper, Tom Christensen, Ted Ritter and Kalisa Mortag along with Jeanna Vogel town treasurer and June Vogel town clerk are in Community Center room 4 with 7 community members. 6 community members attending via Zoom.us.
4. **Open Meeting Verification:** Mr Christensen noted that he had posted the meeting agenda at three locations in town on Saturday, January 26, 2022 before 6:30 pm.
5. **Citizen's Comments – Citizens are encouraged to share their concerns and ideas with the Board. Please limit your comments to five minutes or less.**
6. **Discussion/Action Items:**
 - a. **Fire Chief report** 34 ambulance calls and 6 fire calls with 1 mutual aid for December 2021. Had over 9 hours of manpower hours with the storm and power outage.
 - b. **Payment of the bills.** Motion by Mortag to approve the bills as presented with exception of check 26264 and check 26262; second Cooper. Discussion none. By voice vote; all in favor. Motion by Mortag to approve check 26262 and check 26264 for payment as presented; second Swenson. Discussion none. By voice vote 4 in favor, abstain 1.
 - c. **Approval of past meeting minutes.** Motion by Swenson to approve the meeting minutes as presented for January 10 and 11; second Cooper. Discussion none. By voice vote; all in favor. Motion by Swenson to approve meeting minutes of January 13 as presented; second Cooper. By voice vote; 4 in favor, abstain 1.
 - d. **Town Budget Adjustments** Adjustments reviewed. Motion by Ritter to approve the town budget as presented; second Mortag. Discussion none. By voice vote; all in favor.
 - e. **Golf Course Budget Adjustments** Adjustments reviewed. Motion by Mortag to approve Golf Course budget as presented; second Cooper. Discussion none. By voice vote; all in favor.
 - f. **Community Development Budget Adjustments** Discussion by board. Motion by Cooper to adjust the budget closure of playground equipment account and additional shipping charges for picnic tables; Mortag. Discussion none. By voice vote all in favor.
 - g. **Consider response from Michael Bartaszewicz, Nakomis Avenue concerning Zoning & Dog Violations.** Clarification by Ted Ritter about the violation of operating a business in a district not zoned for business. Bartaszewicz' asked about rezoning to allow a business. Bartaszewicz' are working on solutions to prevent barking; bark collars, privacy fencing, air conditioning to eliminate leaving windows open. Breeding/fostering business can be moved from this property. Motion by Ritter that we approve the plan for 6g in that the kennel business they are operating will be relocated out of St Germain within 6 months of today's date and the remaining dogs on the property will be reduced to 4 or less through natural causes, with the understanding that this will have to be revisited if there are reasonable complaints for unreasonable noise; second Swenson. Discussion: Business could be relocated to a zoning district in St Germain where it is allowed. Conversation is recorded, showing agreement. By voice vote; all in favor.

Break 7:48 – 7:51
 - h. **Public Comments, Chapter 15, Town Parks Rules revision concerning campfires.** Verified no public comments received.
 - i. **Adopt Chapter 15, Town Parks Rules.** Motion by Ritter that Chapter 15 Town Park Rules be adopted as approved previously; second Mortag. Discussion none. By voice vote; all in favor.
 - j. **Consider letter of commitment for alcohol related licenses for new construction at the Danny' Roadhouse location.** Discussion by board. Motion by Cooper to issue letter of commitment following background checks for liquor license for Patti Rabl, expiring one year from today; authorizing the clerk to write the letter. Motion fails for lack of second. Motion by Mortag to authorize clerk to send letter of commitment to Patti and Barry Rabl at 2486 Lolly Coogan Lane provided they pass background checks, holding license until November 1, 2022; second Ritter. Discussion: Letter of commitment for this property only. By voice vote all in favor.

- k. **New life insurance carrier and options for Town employees.** June presented options from different companies. Motion by Christensen that the town go with life insurance, adding on short term disability and long term disability for town employees from Hartford; second Cooper. Discussion: Budget will have to be readjusted. By voice vote; all in favor.
- l. **First review for amendments to Chapter 2 – Motor Vehicle Town Road Access.** Recommendation by zoning committee. Discussion by board. Motion by Ritter that Chapter 2 Motor Vehicle Town Road Access draft revision be approved for adoption subject to public review and comment; second Cooper. Discussion none. By voice vote; all in favor.
- m. **Review Town banking proposals.** Jeanna presented bank comparisons. She verified fees with each banking institute. Nicolet represents lowest fees, US Bank highest fees. Discussion by the board. Potential to keep one account at US Bank for ease of deposits for golf course. Jeanna will speak with Nicolet Bank and US Bank for further discussion. Motion by Cooper to table until February 14, 2022 meeting; second Swenson. Discussion none. By voice vote; all in favor.
- n. **Consider closing Playground Equipment Fund account due to low balance.** With the transition from mBank to Nicolet Bank minimum balance/fees have changed. Option to change the balance or zero out the account. Motion by Christensen to spend remaining balance of the playground equipment fund amount on upgrades and that the account be closed; second Cooper. Discussion: None. By voice vote; all in favor.
- o. **Continuing discussion concerning deputy clerk/treasurer positions.** Motion by Christensen to amend the budget for \$2500 for position of combined deputy clerk/treasurer; second Cooper. Discussion: Will advertise for position. By voice vote; all in favor.
- p. **Make necessary changes to DPW handbook under health and life insurance sections.** June presented changes. Motion by Tom Christensen to approve changes to full time DPW handbook as presented and modified; second Cooper. Discussion none. By voice vote; all in favor.
- q. **Purchase banners for community park area to be displayed on structures to promote the Town.** Discussion to use the structures for town information when not being used for events. No action.
- r. **Non-Motorized committee recommendations to combine three savings accounts into one account.** Nonmotorized committee agreed to combine Awassa, Fern Ridge and Bike and Hike accounts into one account, keeping track on back side; after speaking with Jeanna. This would guarantee being able to maintain bank required balance. Motion by Christensen to follow recommendation of Nonmotorized Committee to combine the three savings accounts into one; second Cooper. Discussion: No concerns by treasurer. By voice vote; all in favor.
- s. **Grant permission to the Non-Motorized Trail Committee to have a fire at the annual Awassa candle-light event, February 19, 2022.** No action because of action in 6i.
- t. **Review county ordinance, Chapter 28 – Uniform Addressing System to determine if the Town should submit an Urban Addressing System Plan.** Chapter 28, 4(5) states - Towns using an “urban” addressing system in and surrounding their business district must provide to the County a map of the area covered by the “urban” addressing system along with the design of the system. County uses a 4 digit grid vs a 3 digit grid. Roads are being brought up to status quo when a new fire number is being requested. St Germain has several areas/roads that are not correct. Town would need to turn in an urban addressing plan to avoid the whole road being given new fire numbers. Tom will get more information regarding this. The chief has no preference as this does not hinder emergencies.

7. **Adjourn:** Mr Christensen adjourned the meeting at 9:29pm

Town Clerk

Chairman

Supervisor

Supervisor

Supervisor

Supervisor